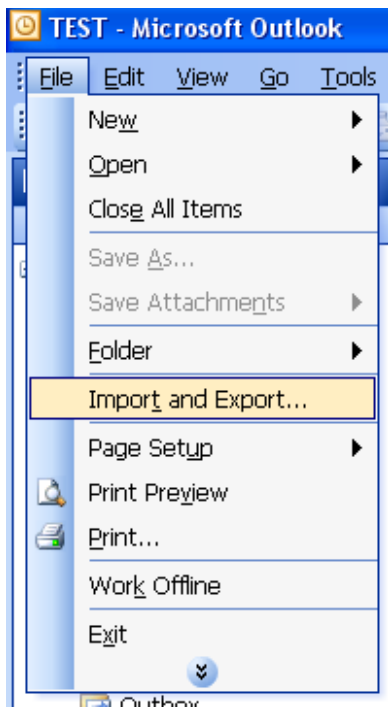


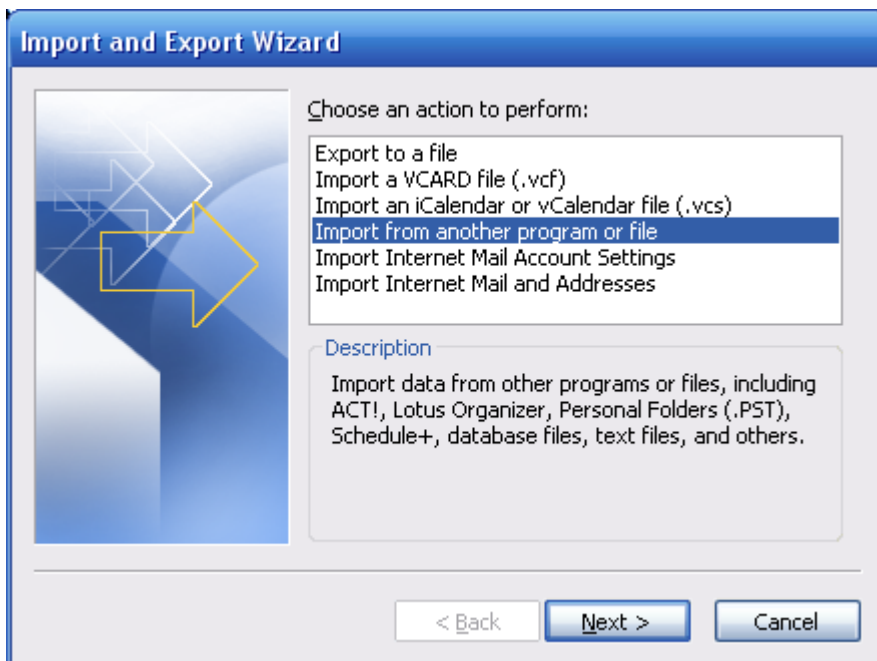
Import Contact Information from Studio into Outlook

Select the file	2
Map the fields	5

In Outlook, choose File, Import and Export...

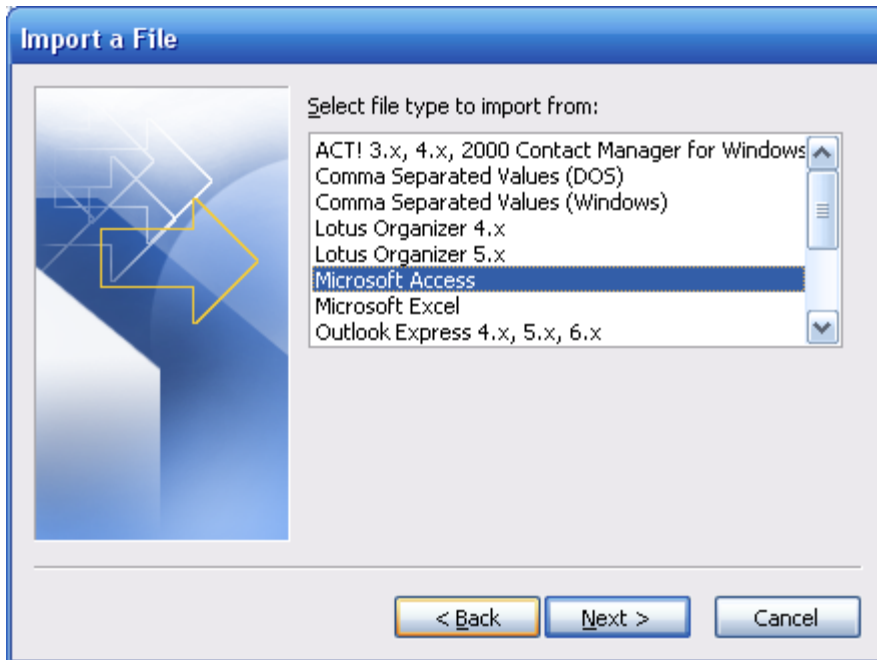


Choose "Import from another program or file" and click Next.

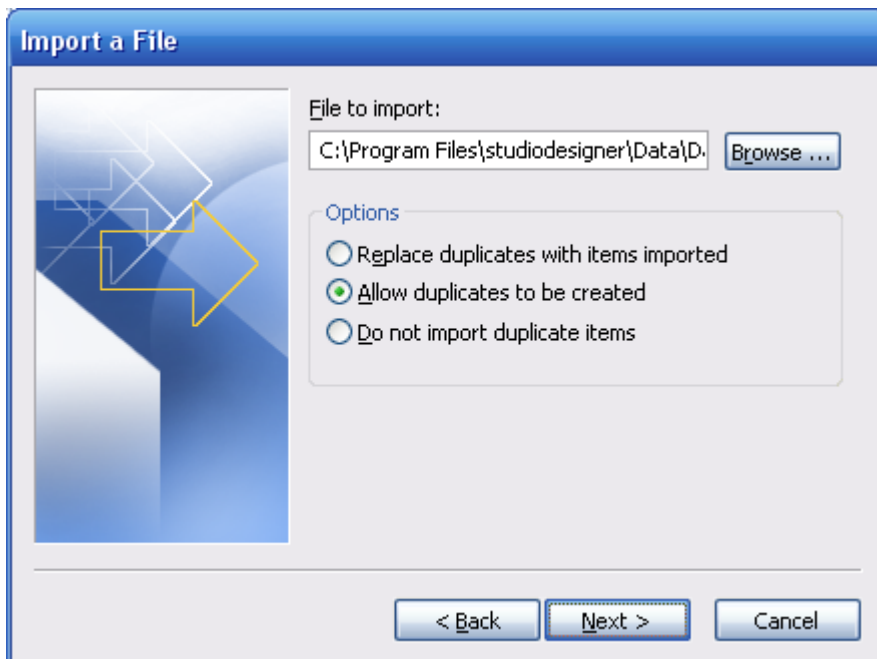


STUDIO DESIGNER

Choose "Microsoft Access" and click Next

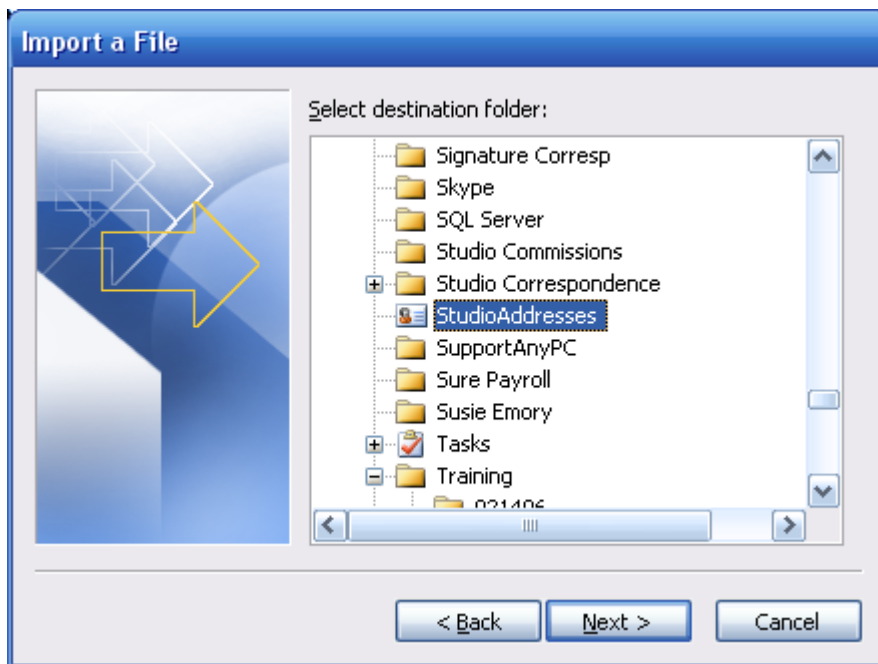


In the File to Import box browse to the Studio Designer (or Showroom) database on your server. The normal placement would be C:\Program Files\StudioDesigner\Data\YourData.mdb. Click Next.

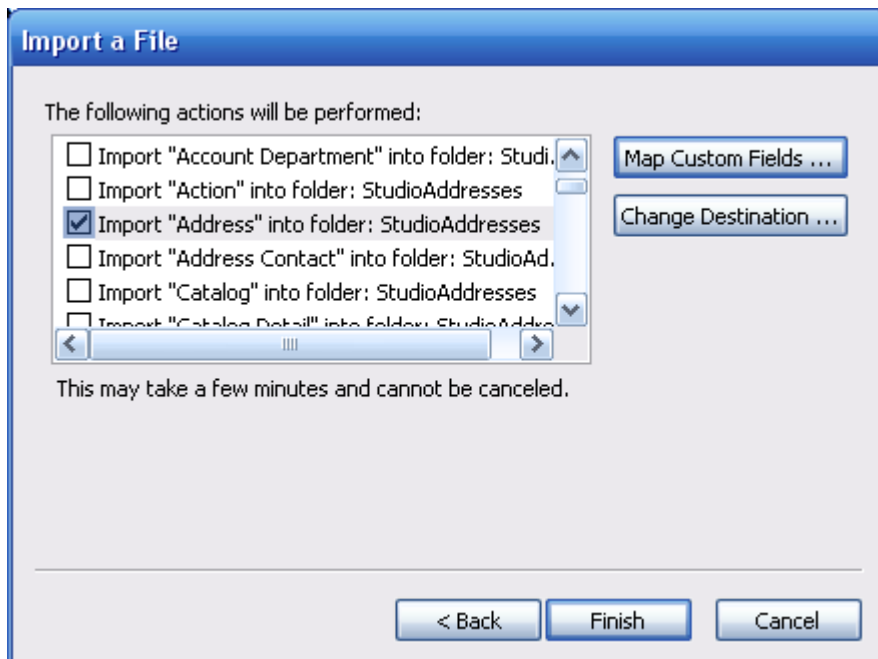


STUDIO DESIGNER

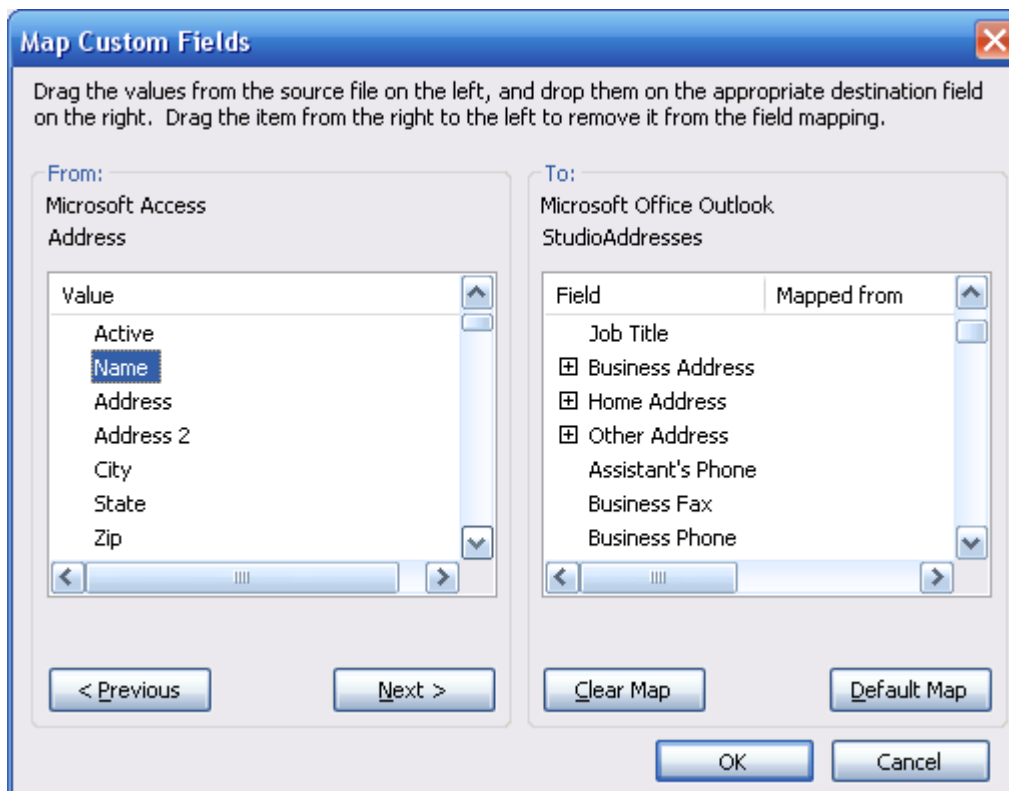
Choose a Contacts Folder to receive the new addresses. (If you don't have one yet, go back and create one, then start these instructions again.) Click Next.



Check the box next to "Import ADDRESS" then click Map Custom Fields.



On the Map Custom Fields Window, map the database fields to the Outlook side by dragging from the left side (Studio) to corresponding field on the right side (Outlook).



You can import as many of the fields as you like.